

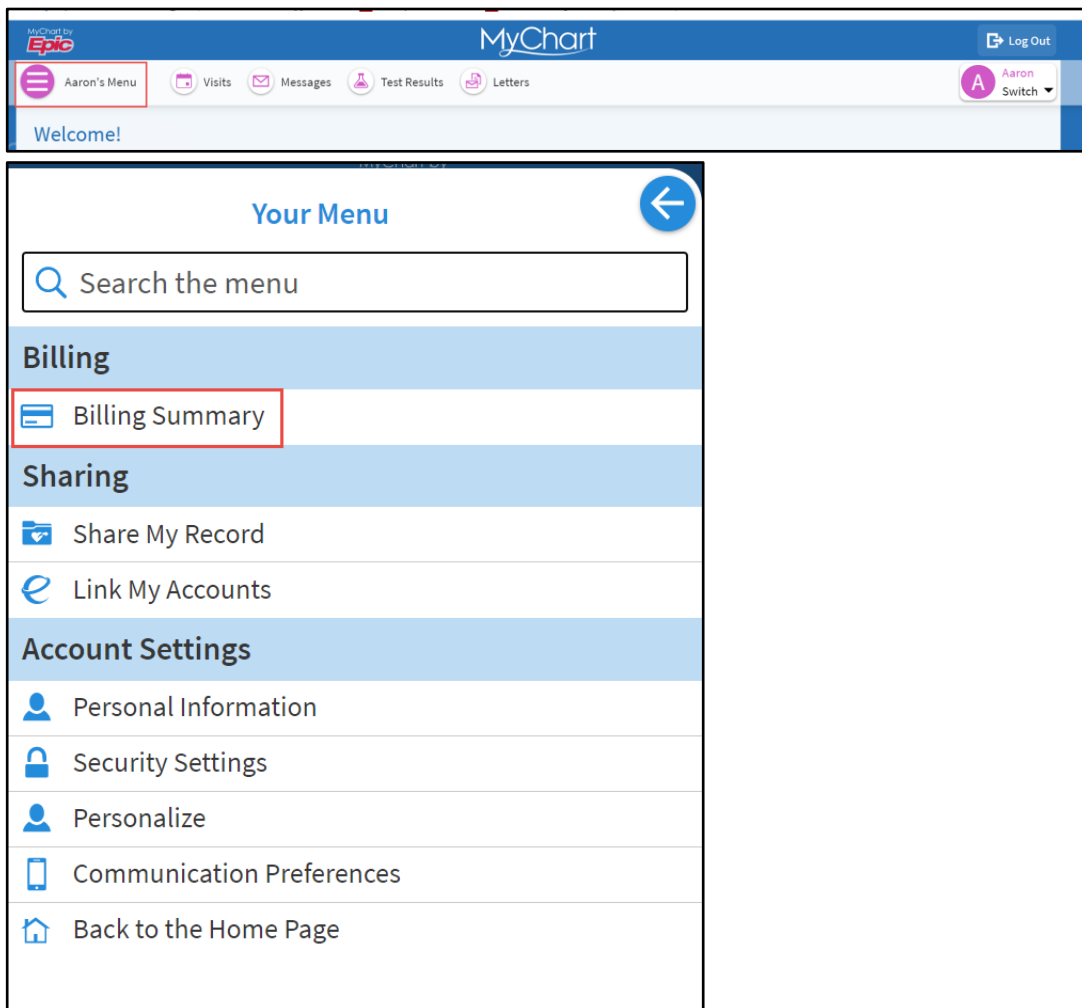
MyChart Billing

MyChart Billing can be used to pay bills, set-up payment plans, update paperless billing statements, as well as view payments, statements, and billing letters. Note that bill pay functions only for practices that use Instamed for credit card processing.


Try it Out

Pay a Bill

- From the menu, select **Billing Summary**




- Select **Pay Now**



Longwood Pediatrics

Physician Services
Guarantor #2491 (Tufts Mom Statement Five)
Patients included: Aaron




Your Balance
\$520.00


Can't pay all at once?
Sign up to pay \$86.67 per month.

PAY NOW

SET UP PAYMENT PLAN

Last paid: \$33.00 on 12/27/2016

 [View account](#)

 [View last statement \(10/23/2020\)](#)

- Elect to pay the amount due or enter a specific amount to pay. If you enter a specific amount, you can Apply Automatically or Choose a Specific Visit to Pay. When selections are complete, click **Next**.

How much would you like to pay today?

<input type="radio"/> Amount Due	\$520.00
<input checked="" type="radio"/> Other Amount	<input type="text" value="100.00"/>

How would you like to apply your payment?
You have multiple visits with outstanding balances. The recommended option will automatically apply your payment.

Apply automatically (recommended) Choose specific visit to pay

<input checked="" type="radio"/> Visit at Longwood Pediatrics	
<input type="radio"/> December 19, 2016	\$214.00
Gregory Young, MD Patient: Aaron Statement five	
<input type="radio"/> Visit at Longwood Pediatrics	
<input type="radio"/> January 24, 2017	\$306.00
Gregory Young, MD Patient: Aaron Statement five	






- Select a payment method and click **Next**.

Account Payment for Tufts Mom Statement Five

Guarantor #2491

How do you want to pay?

Enter payment information

We accept payments via bank accounts and the following credit card brands:     

Credit Card Bank Account

- Enter payment information and click **Next**. You can also elect to save the payment method for future use.

Credit Card Bank Account

* Indicates a required field

* Name on card
Test Parent

* Card number
4111111111111111 **VISA**

* Expiration date
01 / 2021
mm / yyyy


Security code
123 ⓘ

Save for future use

Payment method nickname
ⓘ

- Review payment information and click **Submit**.

Account Payment for Tufts Mom Statement Five

Guarantor #2491 

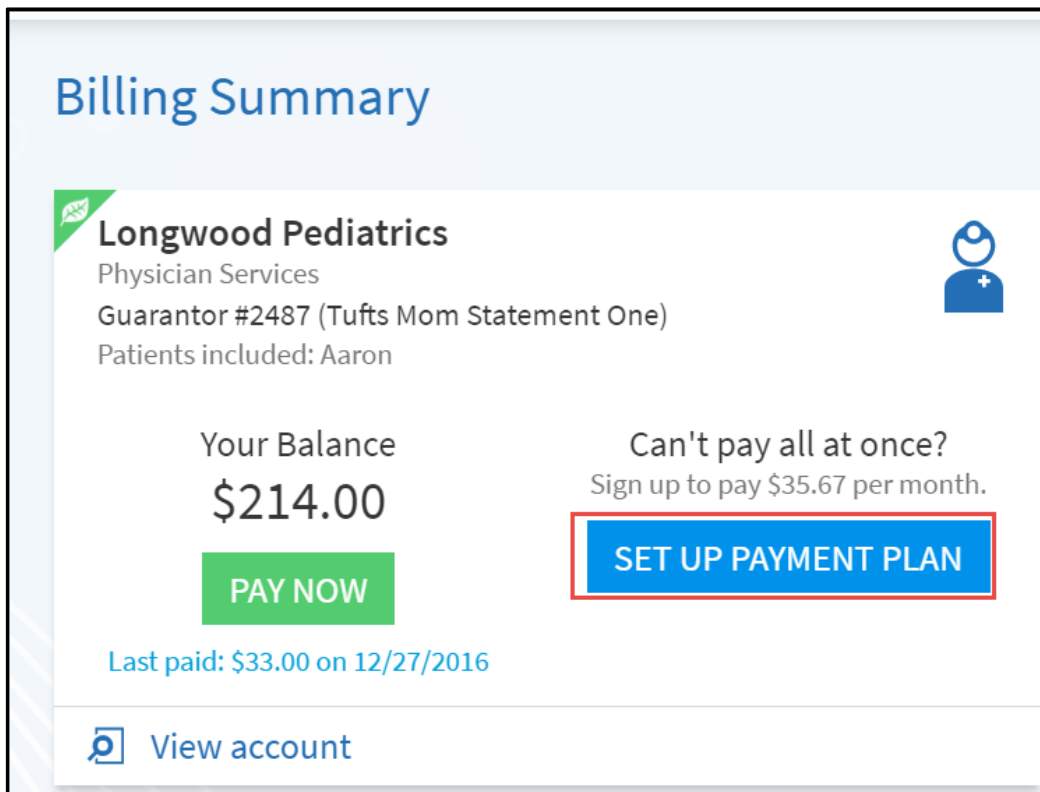
You're almost done!
Please verify that the information below is correct before processing your payment.

Payment amount \$100.00 Account #2491	Address [REDACTED]	Payment method VISA Test Parent x1111 exp. 01/2021
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Set Up a Payment Plan

Payment Plans can be initiated from multiple locations in MyChart. The maximum number of payments is 10 for balances for over \$100 or 5 for balances under \$100.

- Click **Set-Up Payment Plan**



The screenshot shows a 'Billing Summary' for Longwood Pediatrics. It displays a balance of \$214.00 and offers a payment plan option for \$35.67 per month. A red box highlights the 'SET UP PAYMENT PLAN' button.

Billing Summary

Longwood Pediatrics
Physician Services
Guarantor #2487 (Tufts Mom Statement One)
Patients included: Aaron

Your Balance
\$214.00

Can't pay all at once?
Sign up to pay \$35.67 per month.

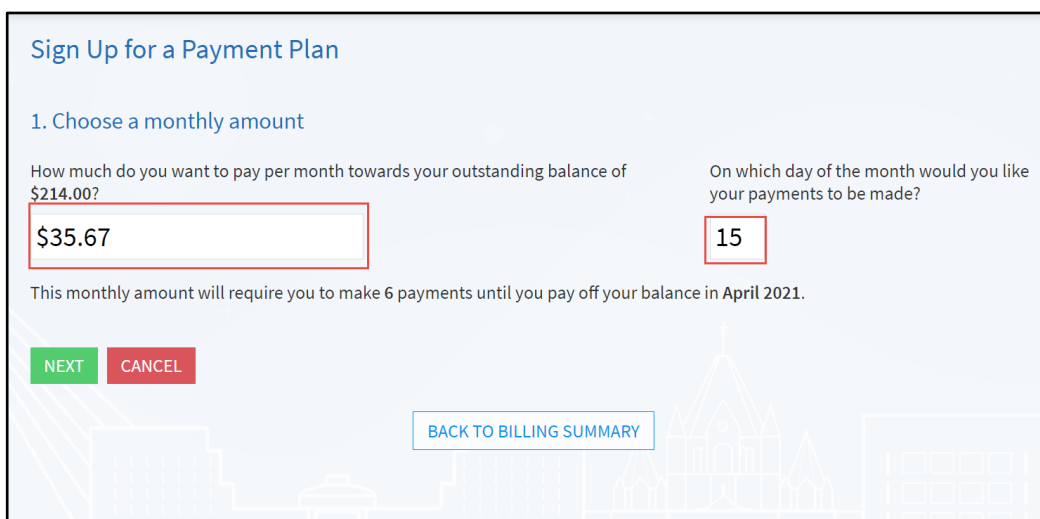
PAY NOW

SET UP PAYMENT PLAN

Last paid: \$33.00 on 12/27/2016

[View account](#)

- Enter a payment amount and date of payment and click **Next**



The screenshot shows the 'Sign Up for a Payment Plan' screen. It prompts the user to enter a monthly payment amount and a date. The amount \$35.67 and the date 15 are entered in red boxes. A 'NEXT' button is highlighted in green.

Sign Up for a Payment Plan

1. Choose a monthly amount

How much do you want to pay per month towards your outstanding balance of \$214.00?

On which day of the month would you like your payments to be made?

This monthly amount will require you to make 6 payments until you pay off your balance in April 2021.

NEXT **CANCEL**

[BACK TO BILLING SUMMARY](#)

- Enter payment information, click **Save Payment Information**, and click **Next**

2. How would you like to pay?

Enter payment information

We accept payments via the following credit card brands: **VISA**

* Indicates a required field

*Name on card
Test Parent

*Card number
4111111111111111 **VISA**

*Expiration date
11 2020
mm / yyyy

Security code
123 ⓘ

Payment method nickname ⓘ

SAVE PAYMENT METHOD

BACK **NEXT** **CANCEL**

- Review the payment plan terms and click **Submit**

Review Billing Information

- To review billing information, including payments, statements, and letter, click **View Account**

The screenshot shows a patient account summary for Longwood Pediatrics. The account is for Physician Services, Guarantor #2491 (Tufts Mom Statement Five), with Patients included: Aaron. The current balance is \$520.00, with a green 'PAY NOW' button. An option to 'SET UP PAYMENT PLAN' is available for \$86.67 per month. The last payment was \$33.00 on 12/27/2016. At the bottom, there are two links: 'View account' (highlighted with a red box) and 'View last statement (10/23/2020)'.

- Options include **Overview**, **Payments**, **Details**, and **Communications** (Statements and Letters)

[Your Menu](#)
[Share My Record](#)
[Link My Accounts](#)
[Personalize](#)
[Personal Information](#)

Billing for Tufts Mom Statement One

Physician Services for Guarantor #2487

[Overview](#)
[Details](#)
[Payments](#)
[Communications](#)

Balances

Your Balance
\$214.00

Can't pay all at once?
Sign up to pay \$35.67 per month.

[PAY NOW](#)
[SET UP PAYMENT PLAN](#)

Insurance claims awaiting response ⓘ

Recent Payments

Dec 27 2016	PATIENT PAYMENT \$33.00 Check
Dec 16 2016	PATIENT PAYMENT \$5.00 Credit Card
Dec 16 2016	PATIENT PAYMENT \$10.00 Credit Card
Dec 13 2016	PATIENT PAYMENT \$20.00 Automated Clearing House (4556)
Dec 11 2016	CO-PAYMENT \$25.00 Credit Card (3455)

[BACK TO BILLING SUMMARY](#)

[Overview](#)
[Details](#)
[Payments](#)
[Communications](#)

Visit Accounts

[Show All Details](#) ▾

Visit Accounts with Outstanding Balance

Dec 19 2016	Visit at Longwood Pediatrics	Billed	\$266.00
	Physician Services	Insurance Paid	\$0.00
	Provider: Gregory Young, MD	You Paid	-\$52.00
	Patient: Aaron Statement one	Your Balance	\$214.00

Detailed Account Information

OFFICE OUTPATIENT VISIT EST	\$266.00
CO-PAYMENT - Dec 11, 2016	-\$19.00
PATIENT PAYMENT - Dec 27, 2016	-\$33.00
Charge balance	\$214.00

[Hide Details](#) ▾

Your total balance for outstanding visit accounts: \$214.00

Filter	Year to Date	Last Year	Any Date
Dec 27 2016	PATIENT PAYMENT	Check collected at EHS Business Office	\$33.00
Dec 16 2016	PATIENT PAYMENT	Credit Card collected at Longwood Pediatrics	\$5.00
Dec 16 2016	PATIENT PAYMENT	Credit Card collected at Longwood Pediatrics	\$10.00
Dec 13 2016	PATIENT PAYMENT	Automated Clearing House (4556) collected at Longwood Pediatrics	\$20.00
Dec 11 2016	CO-PAYMENT	Credit Card (3455) collected at Longwood Pediatrics	\$25.00
Dec 9 2016	CO-PAYMENT	Check collected at Longwood Pediatrics	\$25.00

Statements	Amount
Oct 23 2020 View (PDF) Sent electronically	\$214.00

Letters
Oct 25 2020 View (PDF) Billing Letter sent electronically

[BACK TO BILLING SUMMARY](#)

Paperless Billing

- Paperless billing is off by default. Click **Update** (in the right hand panel) to turn paperless billing on and off.

Paperless Billing
Enabled for this account
[Update](#)